



APPLICATION PROCESS FOR INTERNATIONAL COMPANIES

❑ Step 1: Determine Eligibility

- Be listed on a qualified foreign exchange (www.otcmarkets.com/services/companies/otcqx-international/qualified-exchange-list) OR be an SEC Reporting Company
- Have a U.S. minimum bid price of \$0.01 as of the close of business for each of the last 30 calendar days
- May not be subject to bankruptcy or reorganization proceedings and must have an SEC registered Transfer Agent

❑ Step 2: Submit OTCQB Application Materials

- OTCQB Application and Agreement: <http://www.otcmarkets.com/apply-for-otcqb>
- Letter of Introduction from an investment bank or attorney qualified to sponsor OTCQX companies - one time requirement (International Reporting Companies)
- Application Fee

❑ Step 3: Upload Documents through www.otciq.com

After an application is submitted, the company will receive www.OTCIQ.com login credentials with detailed instructions.

Financial Reports:

- Non-SEC Reporting Companies: Disclosure must be posted through www.OTCIQ.com for the prior two years pursuant to the OTCQB Standards.
- SEC-Reporting Companies: Must be current in all periodic reporting requirements on EDGAR.

Verified Company Profile:

- Submit a Company Update Form via www.OTCIQ.com with the information needed to ensure the Company Profile is current and complete. Please note that once the form is submitted, it can take a few days for your company information to be displayed.

Certification:

- Post the Initial OTCQB Certification, signed by the CEO/CFO. The certification must verify your officers, directors, affiliates, and advisors.
- A template for the Certification can be found here: <http://www.otcmarkets.com/apply-for-otcqb>

❑ Step 4: Submit the Annual Fee

❑ Step 5: Begin Trading on OTCQB

CONTACT US

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